



## SOLID WASTE DEPARTMENT

5887 S Taft Hill Road  
Fort Collins, Colorado 80526  
(970) 498-5760  
Fax: (970) 498-5780

### Instructions for Destruction of Manufactured/Mobile Home

1. Certificate of Destruction is required. (CRS 38-29-204)
2. Notify the Vehicle Licensing Division of the destruction. Verification of titled owner or previous purge ad valorem will be completed.
3. Receive consent and lien release from lien holder or secured party if applicable on Certificate of Destruction.
4. Obtain a Tax Authentication from the Assessor's Office. All pending taxes are due, and current-year taxes are prorated up to the date of demolition.
5. Once the Tax Authentication is completed and pending taxes are paid, the Assessor's Office will issue a Transportable Manufactured Home Permit (moving permit). The permit is an orange placard that must be prominently displayed on the rear of the manufactured home during transit. If the move is along state highways, you must also get a moving permit from the Colorado Department of Transportation.
6. When documentation has been completed, bring the completed documentation (Title, Certificate of Destruction, Tax Authentication form, Moving Permit) to the Solid Waste Business Office at the Landfill for Approval. After review and approval we will schedule your appointment to bring in the manufactured home for destruction.
7. Bring the mobile/manufactured home to the Landfill along with your approved documentation on the appointed date/time. Call (970) 498-5760 to notify us you have arrived or approach the gatehouses on foot. Do not drive onto the scales unless directed to by the Landfill Supervisor or Gate Attendant.
8. The Larimer County Landfill will forward the final documentation including the signed Certificate of Destruction with the Date of Destruction to the Larimer County Clerk, which shall forward documentation to the County Assessor and the Colorado Department of Revenue Title Department. (CRS 38-29-207)